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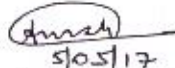
SECRET
F. No. 511/2/2017-CA.IV
Government of India/ भारत सरकार
Cabinet Secretariat/ मंत्रिमण्डल सचिवालय
Rashtrapati Bhawan/ राष्ट्रपति भवन

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New Delhi, the 5th May, 2017

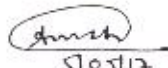
Subject: Issues relating to NGO – Darpan Portal.

Please find enclosed herewith a copy of the minutes (DoC.No. 31/2017-CA.IV) of the meeting of Group of Officers (GoO) held under the chairmanship of Secretary (Coordination), Cabinet Secretariat on **Wednesday, the 26th April, 2017 at 11:00 a.m.** in the Conference Room, Cabinet Secretariat, Rashtrapati Bhawan, on the subject mentioned above for information and necessary action. Action taken on the recommendations of the GoO may kindly be uploaded on e-SamikSha web portal.


5/5/17
(Amitesh Kumar Sinha)
Director
Tel: 2301 3507

CEO, NITI Aayog
Secretary, M/o Social Justice & Empowerment
Secretary, M/o Rural Development
Secretary, D/o Sports
Secretary, M/o Culture
Secretary, M/o Tribal Affairs
Secretary, M/o Textiles
Secretary, M/o Women & Child Development
Secretary, D/o Youth Affairs
DDG, NIC
Joint CGA

Copy also forwarded to:
Principal Secretary to the Prime Minister


5/5/17
(Amitesh Kumar Sinha)
Director

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SECRET

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RASHTRAPATI BHAWAN

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MINUTES OF THE MEETING OF GROUP OF OFFICERS

Doc. No. 31/2017- CA.IV

Copy No. 11/16

Venue: Conference Room, Cabinet Secretariat, Rashtrapati Bhawan
Date of meeting: Wednesday, the 26th April, 2017
Time of Meeting: 11.00 a.m.

PRESENT

Dr. A.R. Sihag, Secretary (Coordination), Cabinet Secretariat
Shri Yaduvendra Mathur, Additional Secretary, NITI Aayog
Shri A. Giridhar, Joint Secretary, Cabinet Secretariat
Ms. Rachna Shah, Joint Secretary, Cabinet Secretariat
Shri Inder Dhamija, Joint Secretary, D/o Sports
Shri Pranav Khullar, Joint Secretary, M/o Culture
Ms. Ghazala Meenai, Joint Secretary, M/o Social Justice & Empowerment
Shri K. Moses Chalai, Joint Secretary, M/o Women & Child Development
Shri Subodh Mathur, Joint Controller General of Accounts
Shri Srikara Naik, Adviser, NITI Aayog
Shri Nagesh Shastri, Deputy Director General, NIC
Shri Alok Kumar, Development Commissioner, M/o Textiles
Ms. Sunanda Sharma, Economic Adviser, Mo Tribal Affairs
Shri Amitesh Kumar Sinha, Director, Cabinet Secretariat
Ms. S. Ahlladini Panda, Director, Cabinet Secretariat
Shri Gaurav Agarwal, Director, D/o Youth Affairs
Shri Pradeep Kumar, Director, M/o Culture
Shri C.S. Mishra, Deputy Secretary, M/o Rural Development
Ms. Shyla Titus, Deputy Secretary, M/o Tribal Affairs
Ms. Anubha Goyal, Technical Director, NIC

Subject: Issues relating to NGO – Darpan Portal.

A meeting of Group of Officers (GoO) was held under the chairmanship of Secretary (Coordination) on 26.04.2017 at 11:00 AM in the Committee Room, Cabinet Secretariat, Rashtrapati Bhawan to consider the note received from NITI Aayog vide Office Memorandum No.M-11/16(1)/2017-VAC, dated 17.04.2017 on the above-mentioned subject.

2. Initiating the discussion, Additional Secretary, NITI Aayog, apprised the progress of NGO–Darpan portal and highlighted the following:

i) In the meeting chaired by the Hon'ble Prime Minister on 9th May 2016, following decisions were taken regarding NGO–Darpan portal:

4(ii) A system should be developed to give unique entity number to all entities including charitable trusts and societies. PAN cards and Aadhar numbers of all trustees, office bearers of entities should be collected while issuing unique identifiers.

4(iii) All NGOs must be registered at NITI Aayog portal and should obtain unique identifiers before submitting their applications for grants from any Ministry. While giving

unique identifiers to NGOs, PAN and Aadhaar numbers of all trustees and office-bearers should be taken. The Ministries should process the proposals for grants and releases to the NGOs only through this portal."

- ii) A new NGO-Darpan Portal has already been developed. For integration of NGO-Darpan Portal with MIS system of other concerned Ministries / Departments, a pilot initiative has been undertaken with portal of Ministry of Social Justice and Empowerment. After its success, it would be replicated with other concerned Ministries / Departments.
- iii) NGOs/VOs listed in the Portal of NITI Aayog were notified through webcast messages to upload PAN of the organisation and PAN and Aadhaar number of office bearers within a prescribed timeline i.e. 31.12.2016, failing which their names to be deactivated from the Portal. As on 13.04.2017, 8851 number of NGOs/VOs retained with PAN of organization and PAN and Aadhaar of Office Bearers.
- iv) Darpan does not have the functionality to release the grants to the NGOs by all concerned Ministries/Departments only through one platform i.e. the NGO-Darpan Portal as the requirements of schemes and Ministries vary from each other. The NGO-Darpan portal will only serve as the source for the Ministries to access the Unique IDs of NGOs. The proposals shall be processed by the respective Ministries in their own system and grants be released by seeding the portal through Darpan system. The portals of Ministries/Departments and PFMS system shall also be integrated with NGO-Darpan Portal for online populating of the grants released.
- v) Blacklisting of the NGOs should also be done by the respective Ministries as per scheme guidelines and information populated to the NGO-Darpan Portal for display of the information for benefit of other Ministries.
- vi) Processing of application for grants to NGOs is still done by few ministries manually through file. Fund released, however, is posted separately in the PFMS system.

3. Regarding processing of proposals for grants / releases to the NGOs only through NGO-Darpan Portal, certain Ministries, such as Social Justice and Women Development were of the view that each scheme may have its specific format for submission of application and conditions for release of grants. Therefore, processing of proposals for sanction / release of grants needs to be done through the portal of the respective Ministry/Department. The representatives of Ministry of Social Justice and Ministry of Women & Child Development stated that they have already computerized multiple formats for different schemes administered by them. Incorporating them into a single portal will be a difficult process according to them. It was further stated that changing the formats by individual departments on an integrated portal may also pose challenges. Hence, they requested that they may be allowed to continue with their own departmental computerized system for accepting and processing grant applications from NGOs.

4. Ministry of Culture and Ministry of Textiles on the other hand stated that it will be advisable to have one single portal for the entire Government to receive and process the applications, upload sanction orders and share the data base of NGOs with other Departments. An integrated portal will reduce infrastructure cost as well as discretion in the approval process. Sr. Advisor,

NITI Aayog advised that the current system provides only for registration of NGOs and maintenance of the data base. Individual Departments have to design their own departmental software to be compatible with Darpan software. Hence, he requested that all individual Ministries / Departments may start installing compatible software immediately.

5. It was observed that maintenance and modification of application forms, formats, documents on integrated portal by individual Ministries is possible and is being done in several sectors. MeitY may develop an integrated portal with the required functionality as has been instructed by PMO on 23.03.2017. This portal shall have all the features of Darpan along with the capability to process the applications to various Ministries by NGOs.

6. Sr. Advisor, NITI Aayog stated that only certain types of information about NGOs are currently being made available to the Ministries/Departments. All the attendees in the meeting stated that it is essential that individual Ministries also have access to the entire database of NGOs. It was observed that for ensuring transparent decision making, information available on the portal shall be made accessible to all the government agencies.

7. Sr. Advisor, NITI Aayog stated that all Ministries/Departments in Government of India should ensure that any registration with Darpan is made a pre-condition for NGOs seeking government grants. He requested that these instructions may be implemented not later than 15.05.2017.

8. After detailed discussions, the following recommendations were made by the Group of Officers: -

- i. NITI Aayog and MeitY may develop Darpan into an integrated portal capable of maintaining data base as well as processing the applications of NGOs through various Ministries.
- ii. NITI Aayog and MeitY in consultation with grant-giving Ministries may ensure that the integrated portal has necessary capabilities to maintain the data base and is operable by different Government agencies for processing the applications of NGOs for government grants.
- iii. Ministries which have not developed their own portal so far may, in consultation with NITI Aayog and MeitY, develop this facility on the integrated portal for receiving and processing the application from NGOs.
- iv. Ministries which have already put in place their computerised system or separate portal for receiving and processing applications for grants may consider transition into the integrated portal as soon as possible.
- v. All the Ministries/Departments of Govt. of India and the State Governments may be permitted to access entire information with regard to registered NGOs available on Darpan.
