Subject: Record of Discussion (RoD) of the meeting on issues relating to NGO-Darpan Portal held under the Chairmanship of CEO, NITI Aayog on 30th May, 2017.

The Record of Discussion of the meeting as above is forwarded herewith for kind information and necessary action.

2. It is also for kind information that as decided in the meeting the status of the follow up action taken by all concerned Ministries/Departments regarding Development of their portals/back-end facilities will be reviewed in the last week of June, 2017.

(Srikara Naik)
Adviser (VAC)
Tele no. 23096595

Secretaries
All concerned Ministries/Departments
(As per list enclosed)

Copy to:
Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi

Copy also for necessary action to:
  i. Director General, NIC, CGO complex, New Delhi.
  ii. Shri Nagesh Shastri, DDG, NIC, CGO Complex, Lodi Road, New Delhi
  iii. Shri Rajesh Gera, DDG, NIC, CGO Complex, Lodi Road, New Delhi
  iv. Shri Subhdh Mathur, Joint Controller General of Accounts, Ministry of Finance, Department of Expenditure, Mahalekha Niyantarak Bhavan, E Block, GPO Complex, INA, New Delhi
LIST OF SECRETARIES

1. **Secretary**
   Department of Agriculture, Cooperation & Farmers Welfare
   Ministry of Agriculture & Farmers Welfare
   Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi, 110001

2. **Secretary**
   Department of Animal Husbandry, Dairying and Fisheries
   Ministry of Agriculture & Farmers Welfare
   Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi, 110001

3. **Secretary**
   Department of Administrative Reforms and Public Grievances (DARP)
   Ministry of Personnel, Public Grievances and Pensions
   5th Floor, Sardar Patel Bhavan, New Delhi, Delhi, 110001

4. **Secretary**
   Ministry of Culture
   C-wing, Shastri Bhawan, New Delhi, 110001

5. **Secretary**
   Ministry of Women and Child Development
   Shastri Bhawan, A - Wing,
   Dr. Rajendra Prasad Road, New Delhi, 110001

6. **Secretary**
   Ministry of Tribal Affairs
   Shastri Bhawan, A - Wing,
   Dr. Rajendra Prasad Road, New Delhi, 110001

7. **Secretary**
   Department of Sports
   Ministry of Youth Affairs and Sports
   C - Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi, 110001

8. **Secretary**
   Department of Youth Affairs
   Ministry of Youth Affairs and Sports
   C - Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi, 110001

9. **Secretary**
   Ministry of Environment, Forests & Climate Change
   Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi, 110003
10. Secretary
   Department of Commerce
   Ministry of Commerce & Industry
   Udyog Bhawan, New Delhi, 110011

11. Secretary
   Ministry of Earth Sciences
   Prithvi Bhawan, Opp. India Habitat Centre, Lodhi Road, New Delhi, 110003

12. Secretary
   Ministry of Food Processing Industries
   Panchsheel Bhawan, August Kranti Marg, New Delhi, 110049

13. Secretary
   Department of Higher Education
   Ministry of Human Resource Development
   Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi

14. Secretary
   Department of School Education & Literacy
   Ministry of Human Resource Development
   Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi

15. Secretary
   Ministry of Labour and Employment
   Shram Shakti Bhawan, Rafi Marg, New Delhi, 110001

16. Secretary
   Ministry of Information and Broadcasting
   Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi

17. Secretary
   Ministry of Mines
   Shastri Bhawan, C-Wing, Dr. Rajendra Prasad Road, New Delhi, 110001

18. Secretary
   Ministry of Minority Affairs
   11th Floor, Paryavaran Bhawan, CGO Complex, New Delhi, 110003

19. Secretary
   Ministry of Development of North Eastern Region
   Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi, 110011

20. Secretary
   Ministry of New & Renewable Energy
   Block No 14, CGO Complex, Lodhi Road, New Delhi, 110003

21. Secretary
   Ministry of Panchayati Raj
   Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi, 110001
22. Secretary
Ministry of Road Transport and Highways
Transport Bhawan, Sansad Marg, New Delhi, 110001

23. Secretary
Department of Social Justice and Empowerment
Ministry of Social Justice & Empowerment
Shastri Bhawan, C-Wing, Dr. Rajendra Prasad Road, New Delhi, 110001

24. Secretary
Department of Disability Affairs
Ministry of Social Justice & Empowerment
5th Floor, Paryavaran Bhawan, C.G.O. Complex,
Lodhi Road, New Delhi, 110003

25. Secretary
Department of Legal Affairs
Ministry of Law and Justice
Shastri Bhawan, A-wing, Dr Rajendra Prasad Road, New Delhi, Delhi, 110001

26. Secretary
Department of Science & Technology
Ministry of Science and Technology
Technology Bhavan, New Mehrauli Road, New Delhi, 110016

27. Secretary
Department of Biotechnology
Ministry of Science and Technology
Block -2, 6 to 8th Floor, CGO Lodhi Road, New Delhi, Delhi, 110003

28. Secretary
Department of Rural Development
Ministry of Rural Development
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi, 110001

29. Secretary
Department of Fertilizers
Ministry of Chemicals and Fertilizers
A - Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi, 110001

30. Secretary
Department of Chemicals and Petrochemicals
Ministry of Chemicals and Fertilizers
A - Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi, Delhi, 110001

31. Secretary
Department of Pharmaceuticals
Ministry of Chemicals and Fertilizers
A-wing Shastri Bhawan
Dr. Rajendra Prasad Road, New Delhi-110001
32. Secretary
   Department of Health & Family Welfare
   Ministry of Health & Family Welfare
   Nirman Bhawan, C-Wing, New Delhi, Delhi, 110001

33. Secretary
   Department of Aids Control
   Ministry of Health & Family Welfare
   6th & 9th Floor, Chanderlok Building 36, Janpath, New Delhi, Delhi, 110001

34. Secretary
   Ministry of Statistics and Programme Implementation
   Sardar Patel Bhawan, Sansad Marg, New Delhi, 110001

35. Secretary
   Ministry of Tourism
   Transport Bhawan, Sansad Marg, New Delhi, 110001

36. Secretary
   Ministry of Housing and Urban Poverty Alleviation
   Nirman Bhawan, Maulana Azad Road, New Delhi, 110011

37. Secretary
   Department of Heavy Industry
   Ministry of Heavy Industries and Public Enterprises
   Udhyog Bhawan, New Delhi, 110011

38. Secretary
   Ministry of Ayush
   AYUSH BHAWAN, B Block, GPO Complex, INA,
   New Delhi, 110023

39. Secretary
   Ministry of Micro. Small & Medium Enterprises
   Udyog Bhawan, Rafi Marg, New Delhi, 110011

40. Secretary
   Ministry of Water Resources, River Development and Ganga Rejuvenation
   Shram Shakti Bhawan, Rafi Marg, New Delhi, 110001

41. Secretary
   Ministry of Textiles
   Udyog Bhawan, Dr Maulana Azad Road, New Delhi, 110011

42. Secretary
   Ministry of Skill Development & Entrepreneurship
   2nd Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, Near Connaught Place, New Delhi, 110001
43. Secretary
Department of Consumer Affairs
Ministry of Consumer Affairs, Food and Public Distribution
Krishi Bhavan, New Delhi, 110001

44. Secretary
Department of Food and Public Distribution
Ministry of Consumer Affairs, Food and Public Distribution,
Krishi Bhavan, New Delhi, 110001

45. Secretary
Department of Health Research
Ministry of Health & Family Welfare,
Indian Council of Medical Research,
V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi, Delhi, 110029

46. Secretary
Department of Land Resources,
Ministry of Rural Development,
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi, 110001

47. Secretary
Department of Disability Affairs
Ministry of Social Justice and Empowerment,
Shastri Bhavan, Dr. Rajendra Prasad Road, New Delhi, 110001

48. Secretary,
Ministry of Electronics and Information Technology,
Electronics Niketan, 6, C G O Complex,
Opp. CBI Building, Lodhi Road, New Delhi, Delhi 110003

NITI Aayog

49. Shri Yogesh Suri, Adviser, Research, NITI Aayog
NITI Aayog
(Voluntary Action Cell)

Subject: Record of Discussion (RoD) of the meeting on Issues relating to NGO-Darpan Portal held under the Chairmanship of CEO, NITI Aayog on 30th May, 2017.

List of participants is at annexure.

2. The meeting was held with reference to the recommendations made by the Group of Officers (GoO) in the meeting on 26.04.2017 chaired by Secretary (Coordination), Cabinet Secretariat. As per the decision taken in the meeting NITI Aayog and MeitY have to develop NGO-Darpan portal into an integrated portal capable of maintaining data base as well as receiving and processing the applications of NGOs and release of grants by various Ministries. The basic purpose of the meeting was, therefore, to review the preparedness of the Ministries with their backend facilities; to solicit the views of Ministries regarding feasibility of submission of applications by NGOs, processing of the proposals and release of grants to the NGOs through the common NGO-DARPN Portal.

3. Shri Yaduvendra Mathur, Additional Secretary, NITI Aayog at the outset welcomed the participants and invited Shri Nagesh Shastri, DDG, NIC to make the presentation regarding the status of the NGO-Darpan Portal vis-à-vis the decisions taken in the meeting in the Cabinet Secretariat.

4. DDG, NIC in his presentation highlighted the following aspects:

   (i) Decisions taken in the meeting held at the level of Hon'ble PM on 9th May 2016.
   (ii) Recommendations of Group of Officers in the meeting taken by the Secretary (Coordination), Cabinet Secretariat on 26th April, 2017.
   (iii) The present status of the NGO-Darpan Portal. It was explained that the new portal has the facilities of registration of NGOs, member profile, Aadhaar & PAN verification etc.
   (iv) Procedure for allocation of Unique I.D. to the NGOs through the portal.
   (v) The details of the Web-Services available to the different Ministries/Departments through the portal.
   (vi) The present status of the development of the back-end applications by the different Ministries/Departments.
(vii) The present system of processing of proposals for release of grants to the NGOs.

5. CEO, NITI Aayog reminded the participants regarding decisions taken in the meetings held earlier in NITI Aayog that all Ministries/Departments have to consider proposals from NGOs for grants only after they sign up and obtain Unique ID from the NGO-Darpan Portal. As on date funds are not being released by any Ministry/Department to NGOs without Unique ID from the NGO-DARPN Portal, except Ministry of Skill Development and Entrepreneurship and Department of School Education and Literacy, in which case confirmation is still awaited.

6. Ms. G. Latha Krishana Rao, Secretary, Department of Social Justice and Empowerment mentioned that Ministry of Social Justice and Empowerment has its own Portal since 2014. NGOs submit their application online to the Ministry. The Portal is integrated with NGO-Darpan Portal to capture the Unique ID of the NGOs. All proposals are processed online and additional documents or reports if any from the State are received online. Finally grants are also released to NGOs online through PFMS system.

7. Secretary, D/o SJE emphasized that there should not be a single / uniform format for submission of application as the formats will vary from scheme to scheme depending on the requirements of each scheme. The NGO-DARPAN Portal shall not be loaded with large number of formats confirming to requirements of different schemes of different Ministries. Earlier an attempt was made to operate through a single format in the National Scholarship Portal for transfer of funds to students under various scholarship schemes which did not work. The same experience need not be repeated for schemes implemented through NGOs by different Ministries. Secretary, M/o SJE also suggested that NITI Aayog NGO-Darpan Portal should not get into the sanction process with PFMS. The NGO-Darpan Portal should only facilitate the NGOs to register for Unique IDs and integration to Ministry web Portals for tracking of fund flow and other related information.

8. Shri Sanjiv Mittal, Joint Secretary, Ministry Electronic and Information Technology (MeitY) informed that MeitY and NIC are always ready to help and support different Ministries/Departments in the development of their software. All Ministries/Departments shall have to complete the task in a definite timeline.
9. CEO, NITI Aayog, then reviewed the status of development of the portal by all concern Ministries/Departments. The status that emerged is as given in the table below:

<table>
<thead>
<tr>
<th>Ministry/Department</th>
<th>Portal Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>M/o Textiles (Handicrafts)</td>
<td>[handicrafts.nic.in] Integrated with NGO Darpan.</td>
</tr>
<tr>
<td>D/o Biotechnology</td>
<td>Application developed [dbtepromis.nic.in]. Integration with NGO Darpan under testing.</td>
</tr>
<tr>
<td>M/o WCD</td>
<td>Application developed. Integration with NGO Darpan tested.</td>
</tr>
<tr>
<td>M/o Youth Affairs &amp; Sports</td>
<td>Under development. Integration with NGO Darpan tested.</td>
</tr>
<tr>
<td>M/o Culture</td>
<td>Existing application (csms.nic.in) proposed to be integrated with NGO Darpan through web services.</td>
</tr>
<tr>
<td>M/o Env., Forest &amp; CC</td>
<td>Developed and under testing.</td>
</tr>
<tr>
<td>M/o Panchayati Raj</td>
<td>Under development. Likely to be completed by June 2017.</td>
</tr>
<tr>
<td>M/o Earth Sciences</td>
<td>Under development. Likely to be completed by July 2017.</td>
</tr>
<tr>
<td>D/o Pharmaceuticals</td>
<td>Under development. Approval for outsourced manpower awaited.</td>
</tr>
<tr>
<td>M/o Water Resources, RD &amp; GR</td>
<td>Proposal submitted by NIC. Approval is awaited.</td>
</tr>
<tr>
<td>M/o Tribal Affairs</td>
<td>Scheme guidelines under finalisation by the Ministry.</td>
</tr>
</tbody>
</table>

10. CEO expressed concern that many Ministries/Departments are still not ready with their own portals/back-end facilities. All concerned Ministries/Departments were earlier advised to complete development of respective back-end IT based application system at the earliest. All were advised that application for grants should not be processed in the manual mode w.e.f. 1st April, 2017. All Ministries/Departments have to process the applications only through online and there should be no manual processing of application. CEO desired that the task of development of own portals by the Ministries/Departments has to be completed by all by June 30, 2017. The integration with NITI Aayog's NGO-Darpan portal will be done thereafter in the second stage. Sanction details have to be made available in the NITI Aayog's NGO-Darpan portal, to track the fund flow to NGOs and generate other required MIS reports.
11. CEO reminded participants that all Ministries/Departments have to follow the model of M/o Social Justice and Empowerment. The status in this regard will be reviewed in the last week of June 2017.

12. Shri B.N. Tiwari, Deputy Director, Department of Higher Education informed that their Ministry have different formats for the different schemes being implemented by them.

13. Shri M.P. Johnson, Statistical Adviser, Ministry of Environment and Forest informed that even different formats are used in the Ministry for different schemes for submission of proposals by the NGOs.

14. After detailed discussions, the following decisions were taken:

(i) No financial grants shall be disbursed to the NGOs during the current financial year without obtaining a Unique I.D generated from the NGO Darpan Portal.

(ii) All Ministries/Departments have to process the application of NGOs for release of grants only in 'online' mode and there shall be no manual processing of applications.

(iii) All Ministries/Departments who are not ready with their portals/back-end facilities should ensure that it is ready by 30th June, 2017 positively. The NIC teams attached with the Ministries/Departments shall facilitate the process and shall do the necessary handholding. If the Ministries/Departments so desire they can also outsource the work.

(iv) The integration of portals of the Ministries/Departments with NGO Darpan Portal shall be taken up soon after Ministries/Departments are ready with their own portals as integration can take place only if all Ministries are also online.

(v) Office of Controller General of Account (CGA) shall ensure that the NGOs have Unique IDs from the NGO-DARPAN Portal while funds are released through PFMS system.
## List of Participants

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
<th>Ministries/ Departments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Ms. G Latha Krishana Rao, Secretary</td>
<td>Ministry of Social Justice &amp; Empowerment</td>
</tr>
<tr>
<td>2.</td>
<td>Ms. Madhulika KP Sukul, AS</td>
<td>Ministry of Consumer Affairs</td>
</tr>
<tr>
<td>3.</td>
<td>Shri P. K. Sarangi, JS</td>
<td>Ministry of Rural Department</td>
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<td>4.</td>
<td>Shri Amitabh Gautam, JS</td>
<td>Ministry of Agriculture and Farmers Welfare</td>
</tr>
<tr>
<td>7.</td>
<td>Shri K Moses Chalai, JS</td>
<td>Ministry of Women and Child Care Development</td>
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<td>8.</td>
<td>Ms. Sujata Sharma, Economic Adviser</td>
<td>Ministry of Panchayati Raj</td>
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<tr>
<td>9.</td>
<td>Shri S K Dev Verma, JS</td>
<td>Ministry of Minority Affairs</td>
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<tr>
<td>10.</td>
<td>Shri Sanjiv Mittal, JS</td>
<td>Ministry of Electronics and Information Technology</td>
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<tr>
<td>13.</td>
<td>Shri Harkesh Meena, Director</td>
<td>Ministry of Road Transport and Highways</td>
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<td>14.</td>
<td>Ms. Neeti Sarkar, Director</td>
<td>Ministry of Information and Broadcasting</td>
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<td>15.</td>
<td>Dr. G Prasad, Director</td>
<td>Ministry of New &amp; Renewable Energy</td>
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<tr>
<td>17.</td>
<td>Shri O P Dogra, Director</td>
<td>Ministry of Social Justice &amp; Empowerment</td>
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<td>18.</td>
<td>Shri Thanglemlian, Director</td>
<td>Department of Youth Affairs</td>
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<td></td>
<td></td>
<td>Ministry of Youth Affairs and Sports</td>
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<tr>
<td>19.</td>
<td>Shri Pankaj Jain, Technical Director</td>
<td>Department of Sports</td>
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<td></td>
<td></td>
<td>Ministry of Youth Affairs and Sports</td>
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<tr>
<td>20.</td>
<td>Shri Praveen R Chandekar, Director</td>
<td>Ministry of Electronics and Information Technology</td>
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<tr>
<td>21.</td>
<td>Shri Bhagwan Das, Joint Director</td>
<td>Department of Food and Public Distribution</td>
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<td></td>
<td>Ministry of Consumer Affairs, Food and Public Distribution</td>
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<tr>
<td>22.</td>
<td>Shri Rajesh Gera, DDG</td>
<td>NIC</td>
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<td>23.</td>
<td>Shri Nagesh Shastri, DDG</td>
<td>NIC</td>
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<tr>
<td>S.No.</td>
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<td>Designation</td>
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<tr>
<td>24.</td>
<td>Dr. Omkar Tiwari</td>
<td>Programmer Scientific Officer</td>
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<td></td>
<td>Department of Biotechnology</td>
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<tr>
<td>25.</td>
<td>Shri B N Tiwari, Deputy</td>
<td>Department of Higher Education</td>
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<tr>
<td></td>
<td>Director</td>
<td>Ministry of Human Resource Development</td>
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<tr>
<td>26.</td>
<td>Shri Shrikan Kale, Deputy</td>
<td>Ministry of Statistics and Program Implementation</td>
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<td></td>
<td>Director</td>
<td></td>
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<tr>
<td>27.</td>
<td>Ms. Sudeepa Kohli, DS</td>
<td>Ministry of Culture</td>
</tr>
<tr>
<td>29.</td>
<td>Shri Anil Kumar Yadav, US</td>
<td>Ministry of Science &amp; Technology</td>
</tr>
<tr>
<td>30.</td>
<td>Shri Bhupesh Verma, Assistant Legal Adviser</td>
<td>Department of Legal Affairs</td>
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<td></td>
<td>Ministry of Law and Justice</td>
<td></td>
</tr>
<tr>
<td>31.</td>
<td>Shri Vikas Raj, SO</td>
<td>Ministry of Mines</td>
</tr>
<tr>
<td>32.</td>
<td>Shri R K Tiwari, Consultant</td>
<td>Ministry of Water Resources, River Development and Ganga Rejuvenation</td>
</tr>
<tr>
<td>33.</td>
<td>Shri Aditya Tyagi, Consultant</td>
<td>Ministry of Rural Development</td>
</tr>
<tr>
<td>34.</td>
<td>Shri KP Shrejith, SAI</td>
<td>Ministry of Youth Affairs and Sports</td>
</tr>
<tr>
<td>35.</td>
<td>Shri Gopal Iyengar, Scientist</td>
<td>Ministry of Earth Sciences</td>
</tr>
<tr>
<td>36.</td>
<td>Ms. Mitali Sharma, SSA</td>
<td>Department of Pharmaceuticals</td>
</tr>
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<td></td>
<td>Ministry of Chemicals and Fertilizers</td>
<td></td>
</tr>
<tr>
<td>37.</td>
<td>Shri Deepak Goel, NIC</td>
<td>Ministry of Science &amp; Technology</td>
</tr>
</tbody>
</table>

NITI Aayog

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
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<tbody>
<tr>
<td>38.</td>
<td>Shri Amitabh Kant</td>
<td>CEO- In Chair</td>
</tr>
<tr>
<td>39.</td>
<td>Shri Yaduvendra Mathur</td>
<td>Additional Secretary</td>
</tr>
<tr>
<td>40.</td>
<td>Shri Srikara Naik</td>
<td>Adviser</td>
</tr>
<tr>
<td>41.</td>
<td>Shri Yogesh Suri</td>
<td>Adviser</td>
</tr>
<tr>
<td>42.</td>
<td>Shri Rajive Sabharwal</td>
<td>Deputy Secretary</td>
</tr>
<tr>
<td>43.</td>
<td>Ms. Mini Malik</td>
<td>Technical Director</td>
</tr>
<tr>
<td>44.</td>
<td>Shri S Sundaram</td>
<td>Technical Director</td>
</tr>
<tr>
<td>45.</td>
<td>Ms. Garima Sogani</td>
<td>PSA</td>
</tr>
<tr>
<td>46.</td>
<td>Shri Venkatesh</td>
<td>RA</td>
</tr>
<tr>
<td>47.</td>
<td>Shri Alok Kumar</td>
<td>Senior Programmer, NIC</td>
</tr>
<tr>
<td>48.</td>
<td>Shri Satheesh C</td>
<td>Programmer, NIC</td>
</tr>
<tr>
<td>49.</td>
<td>Shri Rahul</td>
<td>Senior Software Developer</td>
</tr>
<tr>
<td>50.</td>
<td>Ms. Geetika Gunjan</td>
<td>YP</td>
</tr>
<tr>
<td>51.</td>
<td>Shri Vinod</td>
<td>PA</td>
</tr>
<tr>
<td>52.</td>
<td>Shri Gaurav</td>
<td>Sr. OA</td>
</tr>
<tr>
<td>53.</td>
<td>Ms. Mansi</td>
<td>OA</td>
</tr>
<tr>
<td>54.</td>
<td>Ms. Parul</td>
<td>Sr. OA</td>
</tr>
</tbody>
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